

MYCZSj evsj vt` k mi Kvi  
**KtUj vi tRbtij wtdY dvBb`y Gi Kvhj q**  
 1g 12 Zj v mi Kwii Awdm Feb (4\_ Zj v)  
 tm\_bewMPv, XvKv-1000 |  
[www.cgdf.gov.bd](http://www.cgdf.gov.bd)

bs- wmrWGD/cG/012-Gtc- -K-21k/1061

Zwi Lt 29/07/1425 et  
 13/11/2018 mL`

**Obtqm veAwB**

cZi yv gSyj tqi t`yi K b`i-cGwW-2/OvocI/wmrWGD/2011/141, Zwi Lt 26/06/2018 mL` Gi gva`tg cG OvocI i tciY Z wtdY dvBb`y wcvUgtUi Aaxb` ivR`LvZF<sup>3</sup> kb` ct` i wciY Z RvZxq teZb t`j 2015 Gi 16Zg tMDF<sup>3</sup> wbt`ce` t`qx ct` mimwi tKvUvq A`tqx wFwE`Z Rbej wbtqvtMi wbgE` ct` i cwtK`ewZ ktZ`evsj vt` tki cOZ. bMwi Kt` i wBKU ntZ RbcOmb gSyj tqi wbanPZ Q`K Abj vBtb Avte` bcI Avneb Kiv hv`Q |

μugK bs	ct` i bvg, tMw I teZb t`j (RvZxq teZb t`j, 2015 Abhvqx)	kb` ct` i msL`v	cOqRbxq thM`Zv	th mKj tRjvi cO_MtYi Avte` b Kivi cOqRb tB	gS`e`
(1)	(2)	(3)	(4)	(5)	(6)
01.	Ryqci AwUi (Gj wG-Kvg-UvBwc ÷) (tMw-16) UvKv 9300-22490/-	39 (EbPwj k)	1  t`xKZ.tew@tZ GBP.Gm.wm ev mggtbi cixyq DEXYp 2  Kw`uDUvi e`env`ii tytI Word Processing /Data Entry I Typing BZ`w tytI Kw`uDUvi meD`d`wZ cOZ wgwbtU evsj vq 20 I Bsti RxtZ 20 ka ntZ nte	gyYMA, tMciY MA, wKtkvi MA, RvgvY cy, efbYewoqv, Kwj j` LvMovQwo, ivRkinx, wivRMA, PvcwBvevMA, iscy, bxj dvgvix, cAMo, gv`iv, bovBj, mvZyxiv, PgvWw/v, tgnicY, ewi kuj, Sij KwW, wctivRcy, ei`bv, cUqvLj x	mKj ct` GuZg I kviwiK cOZeUx cO_MY mKj tRjv ntZ Avte` b KiZ cviteb   GQovl tUj tchw AcvtiUi ct` mKj tRjvi cO_MY Avte` b KiZ cviteb
02.	tUj t`vb AcvtiUi (tMw-16) UvKv 9300-22490/-	01 (GK)	GBP.Gm.wm ev mggtbi cixyq DEXYp msikO KvR ev`e AwFAZv`_vKtZ nte		

**w`ewZ kZej x Avte` b dig ciY Ges cixyq Ask MAtYi tytI Aek`B AbniY KiZ nte t**

**1| 25/10/2018 mL` Zwi tL cO`P eqmmgv t**

- (i) mravi y cO`Ges Ab`vb` tKvUi (gv`thvxi cy-Kb`v Ges kviwiK cOZeUx e`Ziz) cO`P i tytI 18-30 eQi |
- (ii) gv`thvxi/knx` gv`thvxt` i cy-Kb`v Ges kviwiK cOZeUx cO`P i tytI 18-32 eQi |
- (iii) gv`thvxt` i cy/Kb`vi cy-Kb`vt` i tytI 18-30 eQi |
- (iv) eqm cO`Yi tytI GwdtWwFU MAt`thM` bq |

- 2| tKvUv mspv`smi Kvti i meRl bmxZgv v AbvriY Kiv nte |
- 3| wj mLZ/e`enwi K/tgSLK cixyq AskMAtYi Rb` tKv`bv cO`vi wJG/wG cO`b Kiv nte bv |
- 4| PvKwi tZ wbtqm cO`t` i evsj vt` tki th tKv`bv tmbwbev`tm Aew`Z wtdY dvBb`y wcvUgtUi wqSyvaxb th tKv`bv Kvhj`tq c``rcb Kiv nte |
- 5| wbtqm mspv`smel`tq wbtqmKvix KZ`tyi wv`v`SB Pev`setj MY` nte |
- 6| KZ`y ct` i msL`v nwn/ew` Ges wbtqm veAwB ewZj /mstkvab Kivi AwKvi msi`yY Ktib |

**7| Avte` bcI ciY mspv`skZej t**

- (K) GB weAwBi Aaxb AvMAt cO`MYtK Online-G Avte` b KiZ nte | tm j`ty` <http://cgdf.teletalk.com.bd> I t`qemvBtU cO`k KiZ GKwU wj sK cvl`qv hvte | H wj stK cO`k Kti msikO wbt` kvb tgvZvteK Online-G Avte` bcI ciY KiZ nte | Avte` tbi mgqmgv w`ce` t
- (i) Online-G Avte` bcI ciY I cixyvi wd Rgv`vb` i`ia` Zwi L I mgqt 18/11/2018 mKvj 10:00 NwJKv |
- (ii) Online-G Avte` bcI I cixyvi wd Rgv`v`b`i tkl Zwi L I mgq: 17/12/2018 weKvj 05:00 NwJKv |

D<sup>3</sup> mgqmgvi gta` User ID cO` cO`MY Online-G Avte` bcI Submit-Gi mgq t`tK cieZx`Q2 (evn`Ei) Nwvi gta` SMS Gi gva`tg cixyvi wd Rgv`w` tZ cviteb |

(L) Online-G Apte`bcT cÖZu`v`yi (300^80) pixel I iwzb Öwe (300^300) pixel`vb Kti wba`Z`vb Upload Kiteb| Öwei mBR mter`100KB I`v`yi i mBR mter`60KB nZ`n`te|

(M) thnZzOnline Apte`bcT ciYKZ.Z`B cieZx`Kj Kvh`tg e`eüZ`nte, tmtnZzOnline-G Apte`bcT Submit Kivi cteB ciYKZ`mKj Zt`i mWKZv (msikö mb` tgvZteK) m`utK`c`Ö`R kZFm wvDZ`n`teb|

(N) cÖOnline-G ciYKZ.Apte`bcT i GKw`w`ÖKw`cixyv`mspvsfth`tkv`bv`c`Ö`R`tb`mrvqK`w`ntmte`msi`y`Y`Kiteb`Ges`tg`SLK`cixyvi`mgq`GK`Kuc`Rgv`w`teb|

(O) **SMS tCÖYi wbgvejx I cixyvi wd cÖvb t** Online-G Apte`bcT (Application Form) h\_vh\_fvte ciY`Kti`w`b`R`bv`g`Z`Öwe`Ges`Signature`upload`Kti`Apte`bcT`Submit`Kiv`m`ú`b`o`e`j`K`w`ú`D`U`v`i`Öwem`n`Application`Preview`f`L`v`h`te|`w`b`f`v`te`Apte`bcT`Submit`Kiv`c`Ö`G`K`U`User`ID,`Öwe`Ges`v`y`ih`y`G`K`U`Applicant`s`copy`cv`teb|`D`3`Applicant`s`copy`c`Ö`C`Ö`A`ev`download`Kti`msi`y`Y`Kiteb|`Applicant`s`Kuc`Z`G`K`U`User`ID`b`á`f`q`v`\_`K`te`Ges`User`ID`b`á`f`e`envi`Kti`c`Ö`R`b`t`e`c`x`w`Z`Z`th`tkv`bv`Teletalk`pre-paid`mobile`b`á`fi`g`v`a`tg`02(`B`w`SMS`Kti`Abw`K`72`ev`v`E`i`N`l`v`i`g`t`a`cixyv`wd`eve`m`Kj`c`f`i`R`b`100/-`G`K`K`Z`U`v`K`v`R`g`v`w`teb|`**GLw`b`w`e`k`l`f`v`te`D`t`j`B,`0`Online-G`Apte`bcT`i`m`Kj`Ask`ci`Y`Kti`Submit`Kiv`n`j`I`cixyvi`wd`Rgv`bv`f`q`v`ch`Ö`Online-G`Apte`bcT`tkv`bv`Ae`w`Z`B`M`h`x`Z`n`te`b`w`|**

cÖg SMS: CGDF<space>User ID wj`f`L`Send`Kiteb`n`te`16222`b`á`fi`|

*Example: CGDF ABCDEF*

Reply: Applicant's Name, Tk..... will be charged as application fee. Your PIN is 12345678. To pay fee Type CGDF<space>Yes<space>PIN and Send to 16222

wZxq SMS: CGDF<space>Yes<space> PIN wj`f`L`Send`Kiteb`n`te`16222`b`á`fi`|

*Example: CGDF ABCDEF*

**Reply:** Congratulations Applicant's Name, payment completed successfully for CGDF Application for post xxxxxxxx User ID is (ABCDEF) and Password (xxxxxxxx).

wZxq SMS w`c`v`v`t`b`v`i`ci`w`d`i`w`Z`SMS`G`Password`cv`teb|`GB`Password`w`Admit`Card`c`Ö`k`C`Download`Gi`R`b`c`Ö`R`msi`y`Y`Kiteb|

(P) cÖkC`c`Ö`Bi`w`el`q`w`<http://cgdf.teletalk.com.bd> I`t`q`em`B`t`U`Ges`c`Ö`R`t`g`v`e`B`j`t`d`v`b`SMS`Gi`g`v`a`tg`('i`ay`th`w`l`c`Ö`R`i`K)`h`\_`m`g`t`q`R`v`b`v`n`te|`Online`Apte`bcT`c`Ö`R`c`Ö`E`t`g`v`e`B`j`t`d`v`b`cixyv`mspvsf`h`e`Z`x`q`th`w`l`h`m`m`ú`b`e`Kiv`n`te`w`e`a`q`D`3`b`á`f`w`m`e`y`w`K`m`P`j`i`v`L`v,`SMS`Read`Kiv`Ges`c`Ö`B`w`b`R`v`Zir`y`w`K`f`v`te`A`b`n`i`Y`Kiv`e`v`A`b`x`q`;

(Q) SMS`G`t`c`Ö`Z`User`ID`Ges`Password`e`envi`Kti`cie`Z`x`Z`t`ij`b`á`f,`c`f`i`b`v`g,`Öwe,`cixyvi`Zwi`L,`mgq,`f`b`y`i`b`v`g`B`Z`w`i`Z`\_`m`á`j`Z`c`Ö`k`C`c`Ö`R`Download`ce`R`Print`m`á`e`n`j`i`w`b`Kivi`g`v`a`tg`m`S`l`h`Kiteb|`c`Ö`R`G`B`c`Ö`k`C`w`i`w`j`v`L`Z`cixyv`q`Ask`M`á`Y`i`m`g`t`q`Ges`D`E`X`n`j`t`g`S`L`K`cixyvi`m`g`t`q`I`Aek`B`c`Ö`K`B`Kiteb|`Admit`Card`c`Ö`k`C`Download`Gi`Zwi`L`cie`Z`x`Z`SMS`Gi`g`v`a`tg`R`v`b`v`n`te|

(R) i`ay`U`w`j`UK`w`c`Ö`B`v`t`g`v`e`B`j`t`d`v`b`f`\_`K`c`Ö`R`w`b`e`v`Z`SMS`c`x`w`Z`A`b`n`i`Y`Kti`w`b`R`w`b`R`User`ID`Ges`Password`c`y`á`v`i`Kiteb|

(i) User ID R`v`b`v`\_`v`K`j` CGDF<space>Help<space>User<space>User ID & Send to 16222.

*Example: CGDF Help User ABCDEF & Send to 16222*

(ii) PIN Number R`v`b`v`\_`v`K`j` : CGDF<space>Help<space>PIN<space>PIN No & Send to 16222.

*Example: CGDF Help PIN 12345678 & Send to 16222.*

**8 | cÖ`x`p`th`w`l`Z`v`h`v`b`t**

(K) cÖ`K`Z`R`c`Ö`E`tkv`bv`Z`\_`ev`w`L`j`K`Z`K`w`M`R`c`T`R`ij,`w`g`\_`v`ev`f`e`q`c`Ö`M`Y`n`j`w`K`sev`cixyv`q`b`K`j`ev`Am`\_`v`q`Aej`á`b`Kiteb,`msikö`c`Ö`R`c`Ö`Z`i`ew`Z`j`Kiv`n`te`Ges`Zi`v`w`e`i`á`x`h`\_`v`h`\_`A`v`B`v`b`v`i`e`e`v`M`Ö`Y`Kiv`n`te|`f`y`Z`\_`/`R`ij`K`w`M`R`c`T`c`Ö`K`Z`n`j`cixyv`q`D`E`X`Y`q`h`tkv`bv`c`Ö`R`c`Ö`Z`i`ew`Z`j`Kivi`y`g`Z`v`K`Z`y`msi`y`Y`Kti`|

(L) t`g`S`L`K`cixyvi`mgq`w`b`t`e`v`Z`K`w`M`R`c`T`i`g`j`Kuc`c`Ö`K`B`ce`K`c`Ö`Z`w`i`01`w`Kti`m`Z`w`q`Z`d`t`U`w`Kuc`w`L`j`Kiteb`n`te`t

(i) cÖ`R`m`K`j`w`k`y`w`M`Z`th`w`l`Z`v`i`m`b`c`i`c`Ö`R`\_`t`y`f`i`A`w`f`A`Z`v`m`b`c`i`m`n`|

(ii) cÖ`R`q`h`B`D`w`b`q`b`c`w`i`l`/`t`c`S`i`m`f`v`i`ew`m`v`tm`B`D`w`b`q`b`c`w`i`l`f`i`p`q`i`g`v`b`/`t`c`S`i`m`f`v`i`t`g`q`i`/`w`m`w`K`t`c`f`i`k`t`b`i`l`q`w`©`K`i`D`w`Y`j`i`K`Z`R`c`Ö`E`b`w`M`i`K`t`Z`j`m`b`c`i`|

(iii) g`w`j`v`f`K`v`U`v`e`Z`x`A`b`v`b`f`K`v`U`v`w`e`i`m`g`\_`t`c`Ö`R`h`\_`v`h`\_`K`Z`y`K`Z`R`c`Ö`E`m`b`/`c`Ö`Y`c`f`i`i`m`Z`w`q`Z`O`v`q`w`j`w`c`|

(iv) c`Ö`g`t`k`Ö`i`t`M`á`R`f`U`W`K`g`R`Z`v`Q`Z`R`c`Ö`E`P`w`i`w`i`K`m`b`c`i`|

(v) R`v`Z`x`q`c`w`i`P`q`c`T`/`R`b`f`m`b`t`i`m`Z`w`q`Z`A`b`j`w`c`|

(vi) Online-G ciYKZ.Apte`c`f`i`Kuc`(Applicant's copy)|

(vii) গ্যেহয বেএক গ্‌শয্‌জ ত্‌কি MZ 19 Rby, 2017 াল্‌ Zwi ত্‌Li 48.00.0000.002.10.2624.2017/772 bs ত্‌শ্‌ইত্‌ক Rwi KZ. cwi cĀ, 17 Rvbywii 2018 াল্‌ Zwi ত্‌Li 48.00.0000.002.10.2624.2017/25 bs ত্‌শ্‌ইত্‌ক Rwi KZ.mstkwaz cwi cĀi AbwĀtġ GKB গ্‌শয্‌জ ত্‌কি 05 gvp©2018 াল্‌ Zwi ত্‌Li 48.00.0000.002.10.2624(Ask-1).2018/209 mslK ত্‌শ্‌ইত্‌ক ewĀtġ Kbv tġvZġteK g্যে ত্‌থু঱ি ত্‌KvUvq Pvkwi cĀtġK াbeĀĀOK ci-Y Kti Ges QġK ewĀĀ KvrctĀi mZাqZ Qvqviġc mshġ Kti tġsĀLK cixŷvi mgq াাlj KitZ nte t

cĀtġP bug, াcZvi bug I াKġbv	g্যে ত্‌থু঱ি bug, াcZvi bug I াKġbv	cĀtġP mĀt_ g্যে ত্‌থু঱ি mাuġK Dchġ KZĒŷ cĀĒE mb	g্যে ত্‌থু঱ি cġvġKi াeieYx	g্যে ত্‌থু঱ি RbŷZwiL	gśĒ
(1)	(2)	(3)	(4)	(5)	(6)
		(bvġZ/bvZubi tŷtĀ tĀtġ/tġtq cŷ Dġj ġmn)	1  jvj g্যে evZġbাt: 2  fvi Zxq Zvwj Kv I LŪ bাt: 3  tġtġRU bাt I Zwi L: 4  mvgġK mbt i bাt I Zwi L: 5  evgyr mbt i bাt I Zwi L: (াugK bs-1 I 2 G ewĀĀ Zvwj Kvq bug bv াKtġ 3bs াugtġK ewĀĀ tġtġRUmn 4 I 5bs াugtġK ewĀĀ Dfġ A_ ev th tġvġbv GKġU cġŷ াাlj KitZ nte)	1  Rbŷ žbeŪb Ablyqk Rbŷ Zwi L: 2  RvZxq cwi PqcĀ Ablyqk Rbŷ Zwi L: 3  GmGmm mb Ablyqk Rbŷ Zwi L: 4  Rbŷ žbeŪb AvBb Ablyqk wmlĪ Kġcvġkb/tġšimfv/BDġbqb cwi I t i cĀqbcĀ Ablyqk Rbŷ Zwi L:	

(M) hw tġvġbv cĀtġevsj tġki bvMwi K bv nb াKsev evsj tġki bvMwi K bb Ggb tġvġbv eাাtġK াetġ Ktġb ev Kivi Rb cĀġKĒex nb াKsev tġvġbv tġšR wii Av vj Z KZġ bŷZK ōj bRġbZ Awf tġvġM াŪZ nb াKsev tġvġbv mi Kwi ev াġĒKwmZ cĀĀob ev াbxq KZġŷi Pvkwi ntZ ei Lv Āntġ\_ vġKb, Zte াZwb Avte b Kivi Rb thM wetePZ nteb bv|

9| KtġUŷ vi tRbvġij াŵtġŷ dġBb vŷ Kvhġtġi ŵtġvM াeĀŵB, Online Avte bcĀ cŷtŷi ŵbqġvej x, SMS Gi ġvġtġ cixŷvi wd cĀtġbi ŵbqġvej x I cixŷvi mspvšġhveZxq Z\_ <http://cgdf.teletalk.com.bd> | [www.cgdf.gov.bd](http://www.cgdf.gov.bd) I tġe mvBġU cvl qv hrte|

10| tġ tġvġbv i Kg Z ŵei ev eাাMZ thMvthvM cĀtġA thM Zv াntmte MY Kiv nte|

াŷwi Z/-  
(tġvt km j ingub tPšajx)  
RtġU KtġUŷ vi tRbvġij াŵtġŷ dġBb vŷ  
|  
m m miPe  
ŵefvġkq ŵbePb KġġU